

LOCKINGTON PARISH COUNCIL

Minutes of the Parish Council VIRTUAL Meeting held on Monday 8th June 2020

Apologies: – Parish Councillors Mary Munro-Hill, Caroline Holgate and John Rowson.

Lockington Parish Councillors present were: Kevin Marshall, (Chair), Amanda Clarke, Adrian Crookes, Graham Chapman, Andrew How and Andrew Proctor.

Visitors:

There were no Parishioners on line.

The Clerk to the Parish Council, Mr Gareth Rees was also present.

2. There were no minutes to review (Covid 19, no meetings).

3. Declarations of Interest:

There were no Declarations of Interest recorded.

4. Annual Governance and Accountability Return (AGAR) 2019/20

The following documents were reviewed in detail;

- The AGAR 2019/20 Part 2.
- Bank Reconciliation Spreadsheet 2019/20.
- Explanation of Variances Spreadsheet 2019/20.
- Internal Audit Checklist & Recommendations 2020.
- AGAR Exempt Authority – Notice of Public Rights & Publication.

The Parish Council agreed that the above documents represent a true and accurate record of the financial statement for 2019/20.

Parish Councillor Adrian Crookes proposed that the above accounts be accepted by the Parish Council, Parish Councillor Kevin Marshall seconded the proposal.

A vote was taken and the resolution was carried unanimously.

The Internal Auditor also made some recommendations for the Parish Council to consider;

- i. Recommend Personnel Committee – Noted.
- ii. Minutes to be initialled on each page overall signed/dated. Pages to be numbered for the Council year from the APCM in May.
- iii. List Earmarked & General Reserves – Noted.
- iv. Consider including Office Equip on the Parish Council asset list – Noted.
- v. Consider itemising individual nett cost on each asset owned by the Parish Council.

4. Annual Governance and Accountability Return (AGAR) 2019/20 continued;

Clerk actioned to complete & publish the following;

- a) AGAR Section 1&2.
- b) Exempt Authority Notice.

Action Date; June2020 (AN/181/06/20).

Clerk actioned to complete recommended actions ii and v above.

Action Date; June2020 (AN/182/06/20).

5. Section 85 Local Government Act 1972

This provides that if a Councillor fails to attend a meeting for a period of six months they cease to be a member of the authority, unless that failure was due to a reason approved by the authority.

Due to the Covid 19 Pandemic, the Parish Council resolved to approve the non-attendance of members for the coming period. This resolution will be in place until May 2021.

Parish Councillor Kevin Marshall proposed to adopt Section 85, Parish Councillor Graham Chapman seconded the proposal.

A vote was taken and the resolution was carried unanimously.

Future Meetings; Next ZOOM Meetings;

Monday 20th July at 1900 hrs.

Monday 21st September at 1900 hrs.

Discussion also took place around an independent Parish Council meeting for the proposed Village Park. Date and time to be agreed.

The meeting closed at 2000hrs.

Issued by;
Gareth Rees
Clerk to Lockington Parish Council
09.06.2020
Revision 1.2
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