LOCKINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 16th September 2019

Apologies: – Parish Councillors; John Rowson, Andrew Proctor and Andrew How.

Lockington Parish Councillors present were: Kevin Marshall, (Chair), Graham Chapman, Adrian Crookes, Mary Munro-Hill.

The Clerk to the Parish Council, Mr Gareth Rees was also present.

Visitors: Councillor Bernard Gateshill (ERYC) and Mr. Ian Gaydon (Representing Lockington Village Hall)

2. The Minutes of the meeting held on Monday 15th of July 2019 were duly reviewed and approved by the Parish Councillors present, and signed by the Chair as a correct record of the meeting.

Name……………………………………. Signature……………………………………Date…………………………….

3. Declarations of Interest:

None.

4. ERYC Business:

Beverley Rural Ward Councillor Bernard Gateshill represented the Beverley Ward Team (Councillors: Pauline Greenwood, Bernard Gateshill & Kevin Beaumont).

4.1 Councillor Gateshill explained that Councillor Kevin Beaumont and himself had corresponded with Mr Bellotti (ERYC) regarding Station Road footpath. The outcome of this being there were no funds available for this work. One of the reasons given for this was there were no recorded incidents or accidents along this stretch of highway.

The Councillors also had a site visit and thought the condition of the footpath was unacceptable.

The Chairperson reported that Mrs Ann Marsden of Chapel Street had fallen on the path and had recently asked if the Parish Council could do anything to improve its condition. He also cited several reasons why the Parish Council should challenge the ERYC letter and Assessment of 18th July 2019 (Risk Assessment criteria, Laws regarding footpaths, road drains etc).

It was agreed to respond accordingly and to keep pressure on ERYC to repair or improve the footpath.

Chairperson Parish Councillor Kevin Marshall actioned to draft a letter to Mr Bellotti.

Action Date; Friday 20th September. Action complete.

Clerk to send e mail to Mr Bellotti on behalf of Parish Council

Action Date; Friday 20th September. Action complete.

5. Business:

5.1.1 Hotham Estates - Land exchange progress.

The Hotham Trustees have now agreed to move forward with the proposed land exchange.

The Chairperson, Parish Councillor Kevin Marshall and Parish Councillor John Rowson met with Dalton Estates following their letter & plan of 7th August to clarify certain points.

In summary, the freehold land exchange, assuming it proceeds to the mutual satisfaction of both parties would be that the field along Station Road (Title No. YEA79941 – about 0.6 ha) and the former pit at Dalton Road (Title No. YEA79940 – about 0.67 ha) be exchanged for the field next to Manor Farm (0.2412h). Vacant possession would not be until July 2021. All three sites would be subject to a restrictive covenant prohibiting residential or commercial development.

The Parish Council discussed various issues and details regarding the transaction and agreed to move forward with the proposal.

Next steps:

1. Respond to Dalton Estate and request formal Heads of Terms for consideration/approval.
2. Arrange independent valuation of the land detailed in the proposed exchange to demonstrate the transaction is a fair deal and an equitable exchange in terms of value.
3. Arrange Solicitor quotes for the legal work involved.
4. Canvas Parishioners for their views on what could be developed at the community area and hopefully establish a Steering Group to take this project forward (timing to be agreed).

Action: Chairperson, Parish Councillor Kevin Marshall to develop notes for the above.

Action date; Friday 20th September. Action complete.

Action: Clerk to arrange the logistics for points 2&3 above.

Action date; Next meeting October 21st 2019.

5.1.2 Station Road Footpath.

See detail in 4.1 above.

5.1.3 Hornsea 4 Wind Farm.

5.1.3.1 September 3rd Meeting

There was a public meeting in the Village Hall on September 3rd.

From this meeting and from recent correspondence from Beswick Parish Council, our understanding of the location of the logistics site has changed. The new location is at the SW corner of Station Road/A-164.

5.1.3.1 September 3rd Meeting continued.

Community Legacy Fund – Although this is not established until full planning permission is granted (2023). Despite the official fund not being in place, the Hornsea 4 project team stated that there were some monies available and they were looking for a quick environmental win. The Village Hall committee are now in discussion with the Hornsea 4 project team and are looking for £45K for Village Hall improvements.

It was also stated at the meeting that there will be an ongoing Community Legacy Fund if planning permission is granted in the future.

Action: Clerk to send note to Hornsea 4 project detailing concerns of the Parish Council with regard to the Logistics Depot at the SW corner of Station Road/A 164.

Action date; 20th September 2019. Action complete.

5.1.3.2 Parish Council pre-fund application.

Discussion took place around the environmental quick wins that the Parish Council could apply for. After much discussion the following were agreed upon;

1. Tree planting around the village - £20K (Environmental)
2. Community Area (Land Exchange) – £75K (Environmental)
3. Station Road Footpath (Health, Safety & Environmental) - £100K

Note; The above is in addition to the Village Hall application.

Clerk actioned to contact Mr Andrew Acum, Community Liaison Officer for Hornsea 4

Action Date: September 25th 2019. Action complete.

6.Correspondence:

* 1. ERYC Standards Committee – Appointment of Parish Council Representative. Noted
  2. ERYC Joint Minerals Local Plan. Noted
  3. SLCC – Election of SLCC Directors. Noted
  4. Geoff Dunham Response (Audit). Noted
  5. Transport Champions. Noted
  6. Financial Regulations Update.

The Clerk outlined the updates and explained what was required from the Parish Council.

1. Verify accounts at least quarterly (Agenda Item for September).
2. Credit references for all signatories.
3. Consider Internet Banking and Debit Card (£500 limit).
4. Risk Assessment of Activities/ Council Insurers.

Clerk actioned to ensure all updates were dealt with in a timely manner.

Action Date: Next meeting.

* 1. Zurich Risk Management. Noted.

Correspondence continued

* 1. ERNLLCA Advanced Local Councillor Qualification. Noted.
  2. Parks & People. Noted.
  3. ERNLLCA AGM. Noted.
  4. Annual Police Shoot. Noted.
  5. Transport Champions. Noted.
  6. NALC CEO Bulletin. Noted.
  7. Independent Review into Local Government Auditing. Noted.
  8. SLCC AGM. Noted.
  9. Hornsea 4 – Beswick Parish Council Concerns.

See 5.1.3.1 action above.

* 1. Joint Local Access Forum. Noted.
  2. Lockington Footpath No. 16.

Clerk actioned to contact Mrs Janet Myers for her view on the footpath modification.

Action Date: End of September. Action complete (No issue).

* 1. ERNLLCA Newsletter. Noted.
  2. NALC Annual Conference (HRH Princess Anne). Noted

7. Planning Applications:

7.1 Reference 19/02781/PLF

Erection of Timber Shed in the Village Hall Car Park.

No observations noted.

Clerk actioned to file “no observations’ on the ERYC planning web site.

Action Date: 25th September. Action complete.

8. Accounts:

8.1 Cheque approved for payment – Easilly Web Domain £45 (Refunded to Clerk).

8.2 Cheque approved for payment – Alma Printers - £40.00.

8.3 Cheque approved for payment- HP Printer Ink – £7.99 (Refunded to Clerk).

8.4 Budget Review

The Clerk presented current and projected budget figures and the provisional implications on next year’s Precept (to be finalised at a subsequent meeting) – No adverse issues were raised at this stage and the budget figures were noted.

8.5 Cheque approved for payment – Village Hall Hire - £135.00.

8.6 Cheque approved for payment – Clerk Training (ERNLLCA) - £22.00.

9. AOB:

9.1 Benches

The Chairperson reported that Councillor Howe had written to Mr. K. Deighton explaining the issues regarding future maintenance of the benches and seeking his views as to next steps and his involvement. Reply awaited from Mr Deighton.

9.2 LVIG.

The Chairperson reported that Councillor Howe had been liaising with the LVIG about use of the monies collected for environmental improvements (£260). LVIG are mindful to do more bulb planting and possibly tree planting (Carriage Drive, Station Road, etc). Councillor Howe had passed on some comments to LVIG and also investigated potential Woodland Trust assistance with tree planting in the village. Reply awaited from LVIG.

9.3 Clerk’s Salary

A discussion took place around the Clerk’s Salary and where the Parish Council was in relation to the HMRC. The Clerk explained that we now have an ‘Employer PAYE Reference Number’ – 475/BE03716 and a ’13-character Accounts Office Reference Number’ – 475PA0144118.

The next step is to obtain a Unique Tax Reference number (UTR).

Clerk actioned to continue with the application.

Action Date: Next meeting (21st October).

The meeting closed at 2030 hrs.

Dates of Next Parish Council Meetings are: Monday 21st October, Monday 18th November. All will commence at 1900 hrs.

Issued by;

Gareth Rees - Clerk to Lockington Parish Council

25th September 2019

Revision 1.7

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