Lockington Parish Council

Unconfirmed Minutes of the Ordinary Parish Council Meeting Held on

Monday 18th July 2022

07/22/021 To receive Apologies:

Apologies: – Parish Councillor’s: Mary Munro-Hill, John Rowson.

Lockington Parish Councillors present were: Kevin Marshall (Chair), Cynthia Hamlin, James Warburton, Adrian Crookes, Andrew How, Jeremy Mason and Graham Chapman

Visitors: There were four visitors present.

The Clerk, Mr Gareth Rees was also present.

07/22/022 The Minutes of the meeting held on Monday 20th June 2022 had been previously circulated to all Parish Councillors for review and subsequent approval.

Parish Councillor James Warburton raised the point that minute 19.3 did not give explicit approval for the Chair/Clerk to send an interim reply to Dr Graham Parr, dated 11th July 2022. Notwithstanding, Parish Councillors present at the meeting agreed that the circulated minutes were a true and correct record of the meeting and duly approved the minutes with no amendments.

Proposal: Minutes of the Ordinary Meeting of the Parish Council on Monday 20th June 2022 be accepted.

Proposer: Parish Councillor To be confirmed

Seconder: Parish Councillor To be confirmed

A vote was taken and the resolution was carried unanimously.

Resolved: Meeting minutes approved.

The Chairman subsequently signed the minutes as a true and proper record on behalf of the Parish Council.

Name…………………………………Signature………………………………………………………….Date………………………

07/22/023 To receive any ‘Declaration of Interest’ as detailed in the Governance documents itemised below:

To record any Declarations of Interest and the nature of the interest (Pecuniary or Non-Pecuniary), by any member of the Parish Council in respect to the agenda items listed below.

The Declaration of Interest should be made at the commencement of the meeting.

Parish Councillor Graham Chapman declared a Non-Pecuniary and Prejudicial Interests in agenda item 25.1 (b) and 25.3. When these items were discussed Parish Councillor Graham Chapman left the room

07/22/024 To review and resolve any East Riding of Yorkshire (ERYC) Council Business:

There were no Ward Councillors present at the meeting.

07/22/025 Parish Council ongoing Business Matters:

25.1 Clerk’s Feedback;

(a)Waste Bins.

ERYC had agreed to supply three new litter bins. ERYC are now waiting for quotes for the bins to be positioned at the relevant points (as previously agreed).

(b) LVCG & Solicitors/Entrance Approval/Utility Company Feedback.

Progress was slow with the Solicitors. The Clerk and Chairman to pursue directly with the Solicitor to try and help to speed up this process.

LVCG Entrance had been approved by ERYC as previously reported.

The Clerk had written to all fourteen Utility companies and only received three replies.

Action: Clerk actioned to re-contact the thirteen remaining companies, giving them a deadline for reply (10 days from date of letter). Action date: 31.07.2022 (AN07/22/25.1 (b)). Action complete.

Action: Clerk & Chairman actioned to pursue directly with the Solicitor to try and help to speed up this process. Action date: 31.07.2022 (AN07/22/25.1 (b)).

(c) Defib registration (Circuit UK).

The Defibrillator had now been registered with Circuit UK (previously Yorkshire Ambulance Service).

(d) Queens Jubilee Fund.

All monies agreed by LPC had been paid to the Village Hall Committee.

07/22/025 Parish Council ongoing Business Matters continued:

 (e) TROD/Passing Places.

Note had been sent to ERYC Highways, awaiting response.

 (f) Station Rd Bench.

The Clerk had discussions with the Parishioner concerned regarding the missing bench and was reassured that it would be replaced soon.

(g) Front Street Bench.

The bench at the Heritage Board was reported as a hazard. The bench has been removed and will be replaced by a community spirited Parishioner.

25.2 Speed traffic through Village – move to next meeting.

Action: Clerk actioned to put this item on the September agenda.

Action date: 31.07.2022 (AN07/22/25.2). Action complete.

25.3 Selection of contractor shortlist for developing new access into Lockington Village Community Green (LVCG);

The Chairman and Clerk explained that there were two actions required in order to progress the new access arrangements for LVCG;

1. Approval of the draft ‘Tender’ document and plan circulated on the 18th June 2022. This was unanimously agreed.
2. Selection of a shortlist of approved contractors (ERYC approved) from whom to invite quotes (minimum of three recommended).

It was also explained that there were 31 approved contractors on the ERYC list (previously circulated) that would be able to complete this work. The Parish Council decided to shortlist five of these contractors to submit quotes.

1. BDS Yorkshire Ltd
2. L & Kevin Warcup Construction Ltd
3. MMB Landscapes Ltd
4. Saltmer Construction Ltd.
5. Wold Construction Co Ltd

Proposer: Parish Councillor Cynthia Hamlin proposed the above plan was accepted.

Seconder: Parish Councillor Andrew How

A vote was taken and the resolution was carried unanimously.

Action: Subject to 25.1 (b) above, the Clerk was actioned to contact the shortlisted companies to submit quotes based on the said approved “Tender” document & plan by 31st August 2022.

Action date: 31.07.2022 (AN07/22/25.3). Action complete.

07/22/025 Parish Council ongoing Business Matters continued:

25.4 Procedure & Policy Ownership

The Clerk outlined his idea for Parish Councillor individual ownership of the policies and procedures adopted by the Parish Council (as per LPC 5 Year Policy/Procedure Plan Revision 1.29 Dated 11.07.22).

Proposer: Parish Councillor Cynthia Hamlin proposed the document and process be accepted.

Seconder: Parish Councillor Jeremy Mason.

A vote was taken and the resolution was carried unanimously.

25.5 Conservation Area

Move to next meeting.

Action: Clerk actioned to put this item on the September agenda.

Action date: 31.07.2022 (AN07/22/25.5). Action complete.

07/22/026 Correspondence

26.1 (a) Hornsea 4 Update (email 21.6.22) – Noted.

26.1 (b) Parishioner – Hornsea 4 Cable route selection (email dated 26.6.22) – Noted.

26.2 ERYC - Town and Parish Council Event (email 23.6.22) – Noted.

26.3 Notice of Vacancy Ward Councillor - Beverley Rural (email 24.6.22) – Noted.

26.4 Gypsy and Traveller Accommodation Assessment (email 27.6.22) – Noted.

26.5 Anti-Social Behaviour Data (email dated 29.6.22) – Noted.

26.6 ERYC - Code of Conduct Training (email dated 5.7.22) – Noted.

26.7 – Humberside Police Crime Figures (email dated 8.7.22) – Noted.

07/22/026 Correspondence continued;

26.8 Amen Field Kilnwick Lane – ERYC & St Mary’s Parochial Church Council (Affordable Housing Scheme)

The correspondence with St Mary’s PCC pursuant to the last meeting had clarified some but not all of the background and issues regarding this matter. A reply to a request by the Clerk to ERYC Planners to clarify the situation and lack of consultation was still awaited. Parish Councillors raised various issues and concerns, not least being the lack of infrastructure and facilities in the village likely to be required by occupiers of affordable housing. Other issues included; lack of control/certainty that affordable housing would be delivered once the site was acquired by ERYC. Had an independent valuation of Amen Field had been obtained and whether ‘best price’ was being secured. Representatives of the PCC attended the meeting they kindly explained all the circumstances and issues from the PCC’s perspective. They answered a range of questions and points of clarification raised by Parish Councillors. After some considerable discussion, the position can be summarised as follows;

1. The PCC are agreeable to selling Amen Field for affordable housing. Any sale would be subject to planning application and consent for the proposed use (this would be submitted by ERYC or a nominee of a housing association).
2. The sale would meet the laudable twin objectives of providing affordable housing in the village and go a long way to boosting the church roof repair fund.
3. It is still early days in this project and neither the PCC or PC considered it appropriate at this point to issue any article in the gazette with regard to Amen Field.
4. The PC were of the view that the PCC should give further consideration to introducing safeguards into any sale to ensure that the proposed affordable housing scheme is contractually secured and also how it communicates with the local community to keep them informed about its proposals for Amen Field and fundraising.

The Parish Council thanked the members of the PCC for their information, input and clarification.

07/22/027 Planning

27.1 - 22/01970/PLF - White House Chapel Lane Aike East Riding of Yorkshire YO25 9BG - Erection of single storey detached outbuilding to rear for use as a store/garage – LPC to consider (email dated 21.6.22) – No Observations uploaded 4.7.22.

27.2 - 22/02082/TCA - Woodbine Cottage 7 Church Lane Lockington East Riding of Yorkshire YO25 9SU - Pollard 1 no. Hawthorn tree (Tree 1) and 1 no. Holly tree (Tree 2) to 4 metres in height due to both trees being severely deformed as a result of suffocation by ivy. LPC to consider (email dated 6.7.22) - No Observations uploaded 20.7.22.

27.3 - 22/02260/PLF - Foxgloves 78 Front Street Lockington East Riding of Yorkshire YO25 9SH - Construction of new vehicular access and closure of existing access. LPC to consider, deadline 29th July 2022 (email dated 7.7.22) – After a robust discussion, a vote was taken and it was agreed that No Observations be uploaded to the ERYC Planning Portal 20.7.22.

27.4 - 22/01528/PLF - Fordwater House 34 Front Street Lockington East Riding of Yorkshire YO25 9SH - Installation of 3.84 kW ground-mounted solar array to rear. ERYC has resolved to grant planning permission (email dated 8.7.22) - Noted.

27.5 - 22/02358/TCA - St Marys Church, Church Lane Lockington East Riding of Yorkshire YO25 9SU - Side reduce 1 no. Conifer tree (T1) and 1 no. Holly tree (T2) by 2 metres at the north side of the church to clear the building; Fell 1 no. Horse Chestnut tree (T3) leaving the stem at half of the current height due to crown dieback and large fungal growth being present at the base of the stem/the stem showing decay; Crown lift 1 no. Yew tree (T4) by 3 metres and remove 1 no. hanging limb LPC to consider, deadline 5th August 2022 (email dated 15.7.22 (received on the 15th July)) - No Observations uploaded 20.7.22.

07/22/028 Finances

28.1 – Q1 2022 Financial review;

Parish Councillor Andrew How reported that he had reviewed the financials for Q1 2022 and had singed them off as an accurate record of the Parish Councils financial position.

07/22/029 AOB & Items for Next Agenda.

The Clerk reported that the Gazette editorial committee had been in touch with him, explaining that the cost of the Gazette has increased from £59 to £65 and would the PC consider adsorbing the total increase.

Action: Clerk actioned to put this item on the September agenda.

Action date: 31.07.2022 (AN07/22/29). Action complete.

The meeting closed at 2100 hrs.

07/22/030 Date of Next Parish Council Meeting

Monday 19th September 2022 at 7pm.

Issued by:

Gareth Rees

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