LOCKINGTON PARISH COUNCIL

Unconfirmed Minutes of the Annual Parish Council Meeting held on Monday 20th May 2024

APCM01/24 - Apologies**:** – Parish Councillor Andrew How.

Lockington Parish Councillors present were John Rowson, Jeremy Mason, Stephanie Taylor, Angela Harley, Jamie Wheldon, Stewart Craig, and Ian Jowett.

The Ward Councillor Jeremy Wilcock was present.

Visitors: Three parishioners were present at the meeting.

The Clerk, Mr Gareth Rees, was also present.

APCM02/24 Election of Chairperson for Lockington Parish Council 2024/25

Parish Councillor Jamie Wheldon proposed that Parish Councillor John Rowson be elected as Chairman of the Parish Council.

This was seconded by Parish Councillor Jeremy Mason.

A vote was taken, and the resolution was carried unanimously.

APCM 03/24 Election of Vice Chairperson for Lockington Parish Council 2024/25.

Parish Councillor Stewart Craig proposed that Parish Councillor Jeremy Mason be elected as Vice-Chairman of the Parish Council.

This was seconded by Parish Councillor John Rowson.

A vote was taken, and the resolution was carried unanimously.

APCM 04/24 Declaration of Acceptance of Office (Witnessed).

Declaration of Acceptance witness by the Clerk, Mr Gareth Rees.

APCM05/24. Register of Interest (RoI) update.

The Clerk reported all ROI’s with sitting Parish Councillors were up to date and remain relevant.

APCM06/24 Review the Minutes of the Annual Parish Council Meeting held on Monday 16th May 2023

**The purpose of this section of the agenda is a review/reminder of last year’s minutes.**

(The minutes of the above meeting had been previously circulated to all Parish Councillors for review and subsequent approval. Parish Councillors present at the meeting agreed it was a true and correct record of the meeting and duly approved the minutes with no amendments at the June 2023 meeting. The Chairman then signed the minutes as a true and proper record on behalf of the Parish Council.)

APCM07/24 Lockington Parish Council Chairperson’s Report 2022/23.

The Chairman had delivered the report in the APM held immediately prior to this meeting (APCM). The audience was the same, therefore the report was not repeated – see APM May 24.

The Annual Chairperson report was presented by the Chairman, Parish Councillor John Rowson.

The above report was duly noted.

John Rowson

Chair, Lockington Parish Council.

1st May 2024

APCM08/24. Adoption of the 2023/24 Parish Council Accounts.

The Clerk gave a detailed review on the Parish Council Accounts, which included;

a) Certificate of Exemption.

b) Annual Internal Audit Report.

c) Section 1 – Annual Governance Statement.

d) Section 2 – Accounting Statements.

e) Analysis of variances.

f) Bank reconciliation.

g) Budget approval 2024/2025.

Parish Councillor Ian Jowett proposed that the 2023/24 accounts and the 2024/25 budget be accepted (Items 8 a-g inclusive)

Seconder: Parish Councillor Jeremy Mason.

A vote was taken and the resolution was carried unanimously.

Resolved: All accounts and budget listed above were accepted and adopted by the Parish Council.

All information available on the Parish Council web site.

APCM9/24. Discuss and review the following adopted procedures to ensure they remain fit for purpose.

1. Standing Orders (SO).

The Clerk reported that he had reviewed the SO’s, and they remain fit for purpose.

1. Code of Conduct (CoC).

The Clerk reported that he had reviewed the CoC and it remains fit for purpose.

1. Financial Regulations (FR) & Financial Risk Assessment (FRA).

The Clerk explained that NALC have developed an updated FR and that this had not been reviewed. Agenda item in June 24.

APCM10/24. Parishioner Question Time.

There were no questions from the Parishioners.

Gareth Rees - Clerk to Lockington Parish Council

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